**Application for the Supplementary Audience Program at the University of Applied Sciences Emden/Leer for the summer semester 2022**

Since the winter semester 2015/2016, the University of Applied Sciences Emden/Leer has been offering refugees with an academic background the opportunity to take part in a supplementary audience course and study for 1-2 semesters at the University of Applied Sciences Emden/Leer. The **supplementary audience program** allows refugees who are interested in studying to take part in courses in the respective degree programmes at the university and thus offers them the opportunity to become better acquainted with the German education system and to gain an initial orientation with regard to a regular degree programme. This is done in close consultation with the university lecturers and on condition that free capacities are available in the individual courses. In addition to attending individual courses, the so-called supplementary students are given the opportunity to attend German courses (presumably corresponding to the language level B2) at the university.

Whether you are accepted into the programme is decided based on the application documents submitted and the personal counselling interview.

The supplementary audience students are assigned **student mentors** within the framework of the programme, who help optimize their integration into university life and assist the supplementary audience students. Regular meetings are planned with the supplementary listeners and the student mentors in order to strengthen the sense of community.

Selected supplementary audience students **commit themselves to actively participate in the supplementary audience programme**. In the event of irregular attendance in the selected courses, the university reserves the right to withdraw the supplementary audience status prematurely. This also applies to participation in the German courses. The supplementary listeners are also expected to take part in the regular meetings with the student mentors.

**Application requirements:**

* Proof of higher education entrance qualification (see *application instructions*)
* Proof of a German language level of at least B1 **or**
* Proof of an English language level of at least B1 (or 6 years of school/university)

**Application documents:**

* Application form
* (letter of motivation 1-2 pages)
* Proof of university entrance qualification
* Proof of German language level
* Passport photo
* Copy of identity card
* Proof of residence status

**Application deadline:**

Please send your complete documents by \_\_\_\_\_\_\_\_ to the following address:

Hochschule Emden/Leer

Student Counselling Service

Research and Counselling Centre for Refugees (RCCR)

z. Hd. Daniel Müller

Constantiaplatz 4

26723 Emden

Mail: daniel.mueller@hs-emden-leer.de

**Attachment 1: Application form**

**Application for the Supplementary Audience Program at the University of Applied Sciences Emden/Leer for the summer semester 2022**

**Personal Dara:**

|  |  |
| --- | --- |
| **First Name:** |  |
| **Last Name:** |  |
| **Sex:** | **Female** [ ]  **Male** [ ]  **Diverse** [ ]  |
| **Street:** |  |
| **Number:** |  |
| **Postal Code/ City:** |  |
| **Tel.:** |  |
| **E-Mail:** |  |
| **Country of Origin:** |  |
| **Nationality:** |  |
| **Date of Birth:** |  |
| **Place of Birth:** |  |
| **Residence permit:** |  |

**Studienwunsch:**

For orientation, see the overview of degree programmes at <http://www.hs-emden-leer.de/studium/studiengaenge.html>

|  |  |  |  |  |  |
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| **I am interested in the following subject area at the University of Applied Sciences Emden/Leer:**  |
| **Technical** [ ]  |  **Economics** [ ]  |
| **Maritime** [ ]  **Social Work and Health** [ ]  |  |

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| **I am interested in the following degree programme:** |

**Letter of Motivation:**

|  |
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|  |

Please write at least one page on the following questions:

Why do you want to participate in the Supplementary Audience Programme? Why do you want to study? What other qualifications for studying do you bring with you?

**Prior Education:**

|  |  |
| --- | --- |
| **School Attendance:** | **From: Until:** |
| **Title of Graduation:** |  |
| **Name of School:**  |  |
| **City/Land** |  |
| **University Studies:** | **From: Until:** |
| **Field of Study:** |  |
| **Degree:** |  |
| **Name of University:** |  |
| **City/Land:** |  |
| **Work experience:** | **From: Until:** |
| **Job Title:** |  |
| **Native Language:** |  |
| **Further Language Skills:** |  |
| **Level GER (German) expected to be acquired in 2022** | **A1** [ ]  **A2** [ ]  **B1** [ ]  **B2** [ ]  **C1** [ ]  **C2** [ ]  |

**Declaration**

I hereby apply for a place in the Supplementary Listening Programme at Emden/Leer University of Applied Sciences for the summer semester 2022. I am interested in starting a degree course at the University of Applied Sciences Emden/Leer as soon as I meet the application requirements and have acquired the relevant German language skills

I **commit myself** to,

* **participate regularly and actively** in the selected courses and German courses
* **participate regularly and actively** in the meetings of the supplementary listening programme (e.g. Café International, International Evening, appointments with RCCR or similar).
* To check my emails for news **at least once a day**
* To **inform the responsible staff immediately of any changes** in my personal details (e.g. place of residence, email address, telephone number, etc.).
* **Not to take any other German and/or integration courses** parallel to this programme.

I understand that if I do not fulfil these responsibilities, **the programme will be terminated with immediate effect**. In case of **three unexcused absences** from meetings or German courses, the **student ticket will be confiscated** and the **programme will be terminated with immediate effect**.

I understand that my attendance will be checked at every meeting and every course.

I have taken note of the application instructions.

I certify that the information I have provided is complete and accurate.

I agree that my data may be used and stored by the DAAD within the framework of the applicable data protection regulations insofar as this is necessary for the processing of the Welcome programme.

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**Place, Date Signature**

**Notes on the Application**

**Proof of current German language level**

The basic language requirement for participation in the Supplementary Audience Programme is a German language level of at least B1, English B1 or at least six years of English during school/univeristy.

**Proof of university entrance qualification**

In order to be able to study in Germany, you need a higher education entrance qualification, i.e. proof of your previous school education or professional qualification that entitles you to study at a German higher education institution (see: http://www.hochschulkompass.de/studium/voraussetzungen-fuers-studium/hochschulzugangsberechtigung.html). If possible, copy all proof of your previous school or university attendance. If no documents are available, write down your educational background in the application form.

**Application form and passport photo**

Fill in the application form completely and legibly and attach a passport photo to your application.

**Proof of residence status**

Enclose a copy of your proof of residence with your application, e.g. residence permit according to sections §22, 23, 24, 25 (these concern humanitarian, international law or political reasons), §55 (asylum seekers) or §60a (ban on deportation).

**Counselling interview**

In a personal counselling interview, we would like to learn more about you and find out why you are interested in our supplementary listening programme. Please write in your letter of motivation why you would like to take part in the programme. What subject would you like to study at Emden/Leer University of Applied Sciences? What qualifications and skills do you bring to the programme? Please also contact us at the Central Student Advisory Service at Emden/Leer University of Applied Sciences for personal advice

Open counselling hours at the Research and Counselling Centre for Refugees (RCCR) are unfortunately not taking place due to the current situation. Please send a counselling request by email to daniel.mueller@hs-emden-leer.de.