

## Information for Incoming Student for ERASMUS+ Mobility with Partner Countries (KA 107) – ERASMUS+ *worldwide* –

- Credit Mobility for Students -

***Thank you for your interest in coming to University of Applied Sciences Emden/Leer, Germany!***

With the ERASMUS+ programme of the European Commission you may have the chance to go to Europe for studies. Your home university has an exchange agreement with University of Applied Sciences Emden/Leer (UAS Emden/Leer), offering a limited number of mobility grants for students.

If you would like to apply for ERASMUS+, please read the following information carefully.

*For further information please contact the International Office at your home institution.*

### Basic Facts

The programme “ERASMUS+ Mobility with Partner Countries” (KA 107) focuses on the exchange of students and staff between European Higher Education Institutions and universities outside ERASMUS+ Programme Countries.

Students who are selected for ERASMUS+ mobility for studies by their home university will have the opportunity to come to the European partner university for one or two semester. Participants will receive a grant by the host institution.

### Conditions for Participation

The following basic requirements have to be considered for the participation in the programme.

Students must

- have completed at least the first year of Bachelor when they start their study-abroad mobility,
- remain registered at their home institution,
- agree on courses of study for their period abroad before the start of the mobility, summarized in a ***Learning Agreement***
- have sufficient language competence to follow the course of studies proposed; required language could be English or German, depending on the courses in question. Minimum level required at UAS Emden/Leer is B2 or equivalent. UAS Emden/Leer offers a Bridging Course English during the [Orientation Weeks](#) before lecture start.

Additional criteria may be defined by your home institution. Please refer to the specific information published by **your university / International Office**.

The details of the regulations are summarized in the [ERASMUS+ Student Charta](#).

More information can be found in the [brochures](#) and [FAQs](#) of the European Commission.

### Selection criteria

The selection criteria for participants are defined by the sending institution in agreement with the receiving institution. The selection of participants, as well as the procedure for awarding them a grant, must be fair, transparent and documented.

## Next Steps

If you are interested in taking part in the programme, if you would like to come to Germany for studies – contact your International Office and ask for ERASMUS+ with UAS Emden/Leer!

You should

- Check the internal deadlines for application at your home university and the [procedure and deadlines for the application](#) (-> how to apply) at UAS Emden/Leer;
- Make sure you get together all you need for the application;
- Get in touch with the international coordinator of the relevant faculty if you need information in preparing your study programme.
- Check the language requirements, so you will have enough time to prepare yourself for the stay abroad.

## Application (online) at UAS Emden/Leer (after nomination)

**After you have been nominated by your home institution, you have to [apply online](#) (-> how to apply) and attach the following documents in English (as pdf):**

- Identity photo
- *updated* Transcript of Records
- Letter of Motivation (*in the language of instruction at the Hochschule Emden/Leer*)
- *Learning Agreement before Mobility*, signed by you and the responsible person of your university / faculty.
- Home institution's proof (**duly signed by home university**).

## APPLICATION DEADLINES at UAS Emden/Leer :

**Fall Term:** 31 May  
**Full Academic Year:** 31 May  
**Spring Term:** 30 November

UAS Emden/Leer will check your application and send you a **Letter of Acceptance** if applicable for visa procedure. Participants will receive all further information for a good, successful start in Emden after **they have been accepted by UAS Emden/Leer**.

## Grant

Accepted participants receive a mobility grant for the period of studies, as well as a lump sum for travel costs.

The grant is as follows

- Monthly grant of 850 EUR
- Travel Costs (lump sum) depending on the distance (cf. [EU distance calculator](#))

Details on financial support and payment arrangements to the participant will be set down in the **Grant Agreement**, the contract between the participant and UAS Emden/Leer which has to be signed **before the start** of the mobility period.

This document will be issued by UAS Emden/Leer after you have been selected for the programme.

**Please notice:**

- After your arrival the travel grant and the first monthly grant will be paid out. The next rates will be paid out monthly.
- Too many failed components (less than 15 ECTS achieved) may result in having to pay back the Erasmus grant.

**Special Needs**

Erasmus+ encourages the participation of students and staff with special needs. If you have a physical, mental or health-related situation that would prevent you from participating in a mobility activity unless extra financial support was made available, please contact your International Office in due time.

***We look forward to welcoming you at University of Applied Sciences Emden/Leer!***

**Useful Links**

- [Here](#) you find information on visa, accomodation, insurance, German courses and further practical aspects.
- [Here](#) you find Information about application, grading system, **English course offer**, academic calendar and language requirements.
- **Erasmus+ Homepage:** [http://ec.europa.eu/programmes/erasmus-plus/index\\_en.htm](http://ec.europa.eu/programmes/erasmus-plus/index_en.htm)
- **FAQs for Students & Staff:** [http://ec.europa.eu/education/opportunities/higher-education/doc/students-questions-answers\\_en.pdf](http://ec.europa.eu/education/opportunities/higher-education/doc/students-questions-answers_en.pdf)
- **Erasmus+ Programme Guide:** [http://ec.europa.eu/programmes/erasmus-plus/documents/erasmus-plus-programme-guide\\_en.pdf](http://ec.europa.eu/programmes/erasmus-plus/documents/erasmus-plus-programme-guide_en.pdf)
- **Erasmus Charter for Higher Education:** [http://ec.europa.eu/education/opportunities/higher-education/doc/he-charter\\_en.pdf](http://ec.europa.eu/education/opportunities/higher-education/doc/he-charter_en.pdf)
- **ECTS User's Guide:** [http://ec.europa.eu/education/library/publications/2015/ects-users-guide\\_en.pdf](http://ec.europa.eu/education/library/publications/2015/ects-users-guide_en.pdf)
- **Brochure on Erasmus+ international opportunities:** <http://bookshop.europa.eu/en/the-erasmus-programme-pbEC0414970/>

## Contact

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Website of the University of Applied Sciences Emden/Leer

<https://www.hs-emden-leer.de/inside/>

<https://www.hs-emden-leer.de/en/start-page/>

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