

INFORMATION SHEET 2025/26

INSTITUTION	
Official name	Hochschule Emden/Leer University of Applied Sciences
Erasmus ID-code	D EMDEN02
ECHE	257523-LA-1-2014-DE-E4AKA1-ECHE
PIC	986039921
Postal address	Constantiaplatz 4 26723 Emden, Germany
Website	http://www.hs-emden-leer.de/

FACULTIES	
FACULTY OF TECHNOLOGY Campus Emden Departments <ul style="list-style-type: none"> • Electrical Engineering and Computer Science • Mechanical Engineering • Natural Sciences 	https://www.hs-emden-leer.de/fachbereiche/technik Contact Incoming: Mrs Vera von Hunolstein E-mail: vera.von.hunolstein@hs-emden-leer.de Tel. +49 (0)4921 807 1378 Contact Outgoing: Mrs Janine Hülsen E-mail: janine.huelsen@hs-emden-leer.de Tel. +49 (0)4921 807 1372 Contact Outgoing: Business Administration and Engineering (Industrial Business Systems IBS) Mrs Esther Held E-mail: esther.held@hs-emden-leer.de Tel. +49 (0)4921 807 1425

<p>FACULTY OF BUSINESS STUDIES Campus Emden</p>	<p>https://www.hs-emden-leer.de/fachbereiche/wirtschaft</p> <p>Contact Incoming and Outgoing: Mrs Janine Lutsch E-mail: janine.lutsch@hs-emden-leer.de Tel. +49 4921 807 1173</p> <p>Contact Outgoing: Mrs Katja Hakkarainen E-mail: katja.hakkarainen@hs-emden-leer.de Tel. +49 (0)4921 807 1379</p> <p>Contact Outgoing: Mrs Sonja Behrends E-mail: sonja.behrends@hs-emden-leer.de Tel. +49 (0)4921 807 1132</p> <p>Contact Outgoing: Mrs Tanja Anschütz (Currently out of office) E-mail: tanja.anschuetz@hs-emden-leer.de Tel. +49 (0)4921 807 1138</p>
<p>FACULTY OF SOCIAL WORK AND HEALTH Campus Emden</p>	<p>https://www.hs-emden-leer.de/fachbereiche/soziale-arbeit-und-gesundheit</p> <p>Contact Incoming + Outgoing Mrs Catherine Herbin E-mail: catherine.herbin@hs-emden-leer.de Tel. +49 (0)4921 807 1261</p>
<p>FACULTY OF MARITIME SCIENCES Campus Leer</p>	<p>https://www.hs-emden-leer.de/fachbereiche/seefahrt-und-maritime-wissenschaften</p> <p>Contact Incoming: Mrs Vera von Hunolstein E-mail: vera.von.hunolstein@hs-emden-leer.de Tel. +49 (0)4921 807 1378</p> <p>Contact Outgoing: Mrs Janine Hülsen E-mail: janine.huelsen@hs-emden-leer.de Tel. +49 (0)4921 807 1372</p>

**INTERNATIONAL OFFICE
Room T101**

Hochschule Emden/Leer
Constantiaplatz 4, 26723 Emden, Germany
<http://io.hs-emden-leer.de>



Head of International Office	Mrs Andrea Meyenburg E-mail: andrea.meyenburg@hs-emden-leer.de Tel. +49 (0)4921 807 1375
Deputy Head of International Office	Mrs Katja Hakkarainen E-mail: katja.hakkarainen@hs-emden-leer.de Tel. +49 (0)4921 807 1379
Contact Outgoing Students (general)	Mrs Janine Hülsen E-mail: janine.huelsen@hs-emden-leer.de Tel. +49 (0)4921 807 1372
Contact Incoming Students (exchange/ERASMUS+ students)	Mrs Vera von Hunolstein E-mail: vera.von.hunolstein@hs-emden-leer.de Tel. +49 (0)4921 807 1378
Contact Incoming Students (degree-seeking students)	Mrs Marina Gastmann E-mail: marina.gastmann@hs-emden-leer.de Tel. +49 (0)4921 807 1369
Contact Incoming Students (Erasmus+ worldwide - KA 107)	Mrs Janine Lutsch E-mail: janine.lutsch@hs-emden-leer.de Tel. +49 (0)4921 807 1173

INFORMATION FOR EXCHANGE STUDENTS https://www.hs-emden-leer.de/en/institutions/international-office/international-students/exchange-students-erasmus/	
Academic calendar	<p><u>Fall Term 2025/26</u></p> <p>Orientation Weeks: 11.09.2025 – 19.09.2025</p> <p>Lectures: 22 September 2025 – 30 January 2026 including exam period</p> <p><u>Spring Term 2026</u></p> <p>Orientation Weeks: 19.02. – 27.02.2026</p> <p>Lectures: 02.03.2026 – 03.07.2026 including exam period</p>
Nomination and application deadlines for exchange students	<p>Nomination Deadlines:</p> <p> Fall Term: 01 May Full Academic Year: 01 May Spring Term: 01 November </p> <p>Application deadline</p> <p> Fall Term: 15 May Full Academic Year: 15 May Spring Term: 15 November </p>
Application information	<p>Documents:</p> <p>Application form (online) uploaded with:</p> <ul style="list-style-type: none"> • Identity photo • Learning agreement (<i>OLA course choice</i>) • <i>updated</i> Transcript of Records • Letter of Motivation (<i>in the language of instruction at the Hochschule Emden/Leer</i>) • Home Institution's Proof <p>The Application Form (including "Home Institution's Proof") and Learning Agreement must be duly signed by the home university</p> <p>Further information and downloads: https://www.hs-emden-leer.de/en/institutions/international-office/international-students/exchange-students-erasmus/ </p>
Course Catalogues	<p>The principal language of instruction in almost all degree programs is German.</p> <p>We also offer English Study Programs and Projects in each Fall and Spring Term.</p> <p>Under Course Catalogue (open box) https://www.hs-emden-leer.de/en/university-of-applied-sciences/organization/departments-a-z/international-office/international-students/exchange-students-erasmus </p>



Language requirements	<p>At the Hochschule Emden/Leer there are following language requirements for the exchange students</p> <p>https://www.hs-emden-leer.de/fileadmin/user_upload/io/Incomings_Erasmus_NEW_Language_Requirements_2024.pdf</p>
	<p><u>FACULTY OF TECHNOLOGY</u> (depends on the language of instruction)</p> <p>Department of Electrical Engineering and Computer Science GERMAN B2 / ENGLISH B2</p> <p>Department of Mechanical Engineering GERMAN B1 / ENGLISH B1</p> <p>Department of Natural Sciences Lectures: GERMAN B2 / ENGLISH B2 Projects: GERMAN B1 / ENGLISH B2 on request</p> <p>Study programme "Engineering Physics" GERMAN B1 / ENGLISH B2</p>
	<p><u>FACULTY OF BUSINESS STUDIES</u> (depends on the language of instruction)</p> <p>GERMAN B2 / ENGLISH B2</p>
	<p><u>FACULTY OF SOCIAL WORK AND HEALTH</u></p> <p>GERMAN B2 / ENGLISH B2</p>
	<p><u>FACULTY OF MARITIME STUDIES</u> (depends on the language of instruction)</p> <p>GERMAN B1 / ENGLISH B2</p>

Housing arrangements for the international guest students	https://www.hs-emden-leer.de/en/institutions/international-office/international-students/housing/ A list of landlords is available in the International Office.
Average accommodation cost per month	300 - 450 €
Average cost of living per month excluding accommodation	400-500 €
Additional comments	<p>Semester fee per semester (for 2025/26 Campus Emden: 322.80 Euro and at Campus Leer: 224.80 Euro including the "GermanyTicket" (free rides by slow trains all over Germany).</p> <p>We have to enroll all our exchange students (even if they do not stay whole semester or also if they stay for one month only) and therefore they have to pay a fee (semester fee) for using our facilities or also for administrative purposes.</p> <p>It is <u>not</u> a fee for classes/labs - so no tuition fee. The students also will have advantages by enrolment, because they will get a "Campus Card" including the <u>Germany ticket</u> (see above).</p> <p>Unfortunately, we will not be able to make exceptions for payment (no matter how studies takes place - virtual, with selected be on-campus classes or a mixture of them).</p> <p>Orientation Weeks before lecture start in September and in February; costs: approx. 40 €.</p> <p>.</p>

FURTHER INFORMATION

<http://io.hs-emden-leer.de>

E-Mail: international.office@hs-emden-leer.de