**E-exams / Online exams**

**Explanations**

**Declaration of consent**

I hereby agree that the exam (or resit-exam) of the course / module during the 2020/21 Winter Semester will be given

.................................................. .................................................. ........................

*(Name of the course / module)*

by

.................................................. .................................................. ........................

*(Name of the lecturer/examiner)*

as an online exam using

…………………………………………………………………………………………………………………………

*(Mention the video conference system used)*

I have access to the technical resources required to participate, and I have been able to find out about the process.

I know that I am responsible for the functionality of the required end devices myself.

I am aware that if there is a serious and compelling reason (for example, technical / logistical conditions, personal restrictions or the like), I can also take the exam at Campus of the University of Applied Sciences Emden / Leer - provided that the applicable coronavirus regulations on the day of the exam allow this.

I know and I agree that, in accordance with the examiner's requirements, the completion of the exam will be monitored by a camera using a video conference system.

Alternatively, I have the opportunity not to attend the aforementioned exam and instead take the exam in a later semester in the form complying with the examination regulations.

When I take this exam, the exam will be treated as a regular exam attempt.

I have taken note of the data protection information of the University of Applied Sciences Emden / Leer and I agree to it.

.................................................. .................................................. ........................

Place / Date / Name / Matriculation number

.................................................. ....................................

Signature

**Declaration of Autonomy**

I hereby agree that I will take the exam independently and without outside help.

I agree that I will refrain from attempting to cheat in any way during the examination, that I will only use permitted resources and that no prohibited communication with third parties will take place during the examination.

I am aware that the untruthful submission of this declaration can represent an attempt at deception, which in serious cases can also result in a final failure.

I am aware that any recording and / or transmission of the recording to third parties is prohibited and a recording and / or transmission attempt will be assessed as an attempt at deception, which in serious cases can also result in a final failure.

.................................................. .................................................. ........................

*Place / Date / Name / Matriculation number*

.................................................. ....................................

Signature

**Data protection notice**

**in connection with the implementation of online exams**

From Winter Semester 20/21, the University of Applied Sciences Emden / Leer will also be conducting online exams in face-to-face courses, in particular online exams. For this purpose, the university provides the following information on personal data processing in this context.

**Which data will be processed in the context of the online exams?**

As part of the online exams (especially the Moodle exams), the following personal data are collected:

- Student data (matriculation number, name)

- Exam answers and answer history (content, time stamp, versioning)

- Time: start of the exam

- Time: final submission of the exam

- IP address

**How long will your exam answers be saved?**

The above data will be stored for 3 years. This period can be extended in the event of an objection procedure.

**Who can see your data?**

All of the above data can be viewed by the examiner for evaluation purposes.

Our administrators also have access to your data, but only use their access if this is absolutely necessary for IT (security) technical reasons. All authorized users have been bound to confidentiality. Your data will never be passed on to unauthorized third parties.

**What is the legal basis for the processing?**

Processing takes place on the basis of the Lower Saxony University Act, the University Statistics Act, the relevant examination regulations and the GDPR.

**Contact person**

The authority responsible for data processing is the University of Applied Sciences Emden / Leer, legally represented by the President, Constantiaplatz 4, 26723 Emden.

You can contact the data protection officer at [datenschutz@hs-emden-leer.de](mailto:datenschutz@hs-emden-leer.de)

Additional information on data processing can be found in the data protection declaration at <https://www.hs-emden-leer.de/datenschutz?get=params&cHash=dd32cc32d942dab75856dd7e0f1f4f31>