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| **Replacement CampusCard Application** |

**Submit completed application to local Enrolment and Examinations Office!**

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| Surname, forename: | | | |  | | | | | | | | | | | | | | | | | | | | |
| Student number: | | | |  | | | | | | | | | | | | | | | | | | | | |
| Place of study: | | | |  | | | | | | | | | | | | | | | | | | | | |
| Department: | | | |  | | | | | | | | | | | | | | | | | | | | |
| Course: | | | |  | | | | | | | | | | | | | | | | | | | | |
| Phone number: | | | |  | | | | | | | | | | | | | | | | | | | | |
| Reason for requesting replacement card: (tick as applicable) | | | | **Free:**   * Change of name * Electronic defect with a card that appears undamaged * Theft with police report * In particularly justified cases of hardship | | | | | | | | | | | | | | **Subject to a fee (€15.00):**   * Loss * Theft without police report * Damage due to improper use | | | | | | |
| (See § 6 of the Schedule of Fees and Charges) | | | | | | | | | | | | | | (See § 6 of the Schedule of Fees and Charges) | | | | | | |
|  | |  | | | | | | | | | | | | | | | | | | | | | | |
| □ | | For collection (from the Enrolment and Examinations Office) | | | | | | | | | | | | | | | | | | | | | | |
|  | |  | | | | | | | | | | | | | | | | | | | | | | |
| □ | | To be posted (to the applicant’s term-time address) | | | | | | | | | | | | | | | | | | | | | | |
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| Place, date | | | | | |  | | | | | | | | | | | | | Applicant’s signature | | | | | |
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| **For use by the University only:** | | | | | | | | | | | | | | | | | | | | | | | | |
| 1) | Enrolment and Examinations Office | | | | | | | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | | | | | | | |
|  | CampusCard requested | | | | | | | □ | | |  | | | | | by (initials): | | | |  | | |  | |
|  |  | | | | | | |  | | |  | | | | |  | | | |  | | |  | |
|  | Fee: | | yes | | □ | | no | | | | | | □ | | |  | | | | | | | | |
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|  |  | | | | | | | | | | | | | | | | | | | | | | | |
| 2) | University Computer Centre | | | | | | | | □ | | | or | | | Student Service Centre (SSC) | | | | | | | □ | | |
|  |  | | | | | | | | | | | | | | | | | | | | | | | |
|  | Replacement produced on: | | | | | | | | |  | | | | | | by (initials): | | | | |  | | |  |
|  |  | | | | | | | | | | | | | | | | | | | |  | | |  |
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| 3) | Enrolment and Examinations Office | | | | | | | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | | | | | | | |
|  | Print date set: | | | | | | | | | □ | | | | | | by (initials): | | | | |  | | |  |
|  |  | | | | | | | | | | | | | | | | | | | |  | | |  |

Updated: August 2016